



Water and Sewer Department
P.O. Box 330316
3071 SW 38th Avenue – Room 247
Miami, Florida 33233-0316
T 305-665-7477 F 786-552-8763

Date

Name

Mailing Address

City, State, Zip Code

Re: Pool Credit Request/Account #: _____

Dear Customer:

In order to process your request, please complete the blank spaces, provide your signature where required and return this form in the self-addressed envelope as soon as possible or fax to (786) 552- 8763. Please specify if a new pool was built, pool was repaired, newly painted or other. Please attach any documentation and/or receipts that may aid in the processing of your request. Spas and kiddie pools are not included.

Miami-Dade Property Tax Records are reviewed to verify property records reflect the existence of an in-ground pool. If the record does not indicate a pool on the property, a letter is sent to the Property Appraiser requesting that the record be updated.

Please note that any credit issued will be reflected on your next bill. If there are any problems with your request, you will be notified.

Sincerely,

Customer Relations Branch
Miami Dade Water and Sewer Department

I am requesting a pool credit at _____ due to (please circle one below):

Service address

New Pool

Repaired/Painted

Other(Please explain below)

Pool Type: please check in-ground pool _____ or above ground _____ Date Filled: _____

Pool Dimensions are:

LENGTH	WIDTH	DEPTH

**For round pools, provide the circumference (width) and average depth only.*

I understand that upon inspection by Miami Dade Water and Sewer Department, I may be considered for a credit adjustment only for the sewer portion of my bill.

Customer Signature

Date

Phone # (W) Phone # (H)